**Project Meeting Summary**

**17 July 2025**

* Initial project idea for a **Chat Application** was pitched.
* Unable to effectively justify the need for the application, resulting in the idea being set aside.

**24 July 2025**

* Initiated work on a new project idea: a **Learning Management System (LMS)**.
* Finalized the **Business Case** and **Project Charter** for the LMS project.

**30 July 2025**

* Successfully finalized the **Project Plan** for the LMS.

**31 July 2025**

* The LMS project was discontinued following a decision to proceed with an **Local Bazaar Application** based on updated requirements and renewed feasibility.

**3 August 2025**

* Finalized and documented the following for the updated Chat App:  
  • **Business Case**  
  • **Project Charter**  
  • **Project Plan**
* All documents were formally **approved by Faculty Lead, Ms. Maryam Feroze**.

**6 August 2025**

* Revised and updated the **Scope** of the Project Plan.
* Defined and updated **Success Criteria** to align with new project goals.
* Created a **centralized project repository** to manage and maintain all documentation efficiently.